



Republic of the Philippines
Department of Education

REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

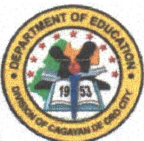
14 Jul 2026

DIVISION MEMORANDUM
No. 630 s.2026

**EXTENDED CALL FOR THE SUBMISSION OF NON-BERF RESEARCH
PROPOSALS WITH SCHOOL HEADS AS CO-PROPOSERS**

TO: Assistant Schools Division Superintendent
Chiefs, SGOD and CID
Public Schools District Supervisors
All Public Elementary and Secondary School Heads
All Public Schools Research Coordinators

1. To further strengthen the culture of research and evidence-based school leadership, this Office announces the **extended submission period for Non-Basic Education Research Fund (Non-BERF) Research Proposals** intended for implementation during the **Second and Third Terms of School Year 2026-2027**.
2. This extended submission is specifically intended to provide an opportunity for **School Heads to engage in research as co-proposers**, recognizing their vital role in generating evidence to support school improvement, instructional leadership, governance, and informed decision-making.
3. The extended submission period shall be from **July to September 2026**. Research proposals submitted within this period shall undergo the prescribed district and division evaluation processes prior to approval and implementation.
4. Proposed studies shall:
 - a. address identified school-level concerns, issues, or challenges that require evidence-based interventions and informed decision-making;
 - b. be aligned with the approved **School Research Agenda**, specifically under research themes that fall **outside the Teaching and Learning category**, such as School Governance, Human Resource Development, Child Protection, Disaster Risk Reduction and Management, School Health and Nutrition, Stakeholder Engagement, Resource Management, School-Based Management (SBM), and other school leadership and management-related research areas;
 - c. involve the **School Head as a co-proposer** together with teachers or other eligible DepEd personnel;
 - d. comply with the prescribed research proposal format, ethical standards, and



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- existing Division research management guidelines; and
- e. be intended for implementation during the **Second or Third Term of School Year 2026-2027**.
5. Soft copies of the research proposals shall be submitted through the respective **District Research Coordinators** for preliminary review and endorsement to the Division Research Committee in accordance with existing research management procedures.
6. District Research Coordinators and School Research Coordinators are enjoined to provide the necessary technical assistance to prospective proponents to ensure the quality and readiness of research proposals prior to submission.
7. This extended submission period shall not affect the implementation schedules of previously approved BERF and Non-BERF research projects.
8. For inquiries and clarifications, concerned personnel may coordinate with the **Planning and Research Unit** through **Ms. Beverly Anne E. Nicolasora, Senior Education Program Specialist - Planning and Research**.
9. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
10. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

COMMUNICATION RESEARCH
DM042-SGOD-PR-BASEN/extended call for the submission of non-berf research proposals with school heads as co-proponents
July 14, 2026



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